

EUXTON PARISH COUNCIL



Meeting arrangements: Full Council Meeting

Thursday, 19 March 2026, 7.15 pm start

Annexe, Euxton PC Community Centre, Wigan Road, Euxton

AGENDA

- | | <u>Doc. Ref</u> |
|--|-----------------|
| 1. Apologies | |
| 2. Declarations of Interest and Dispensation Considerations | |
| Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider dispensation requests. | |
| 3. Minutes of Council Meetings | |
| Approve the signing as a correct record, Full Council of 19 February 2026 | |
| 4. Public Participation | |
| Matters brought to the Parish Council by residents. The Chair may limit a member of the public to 3 minutes of speaking to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes although the Chair may, at their discretion, extend this. | |
| 5. Statutory Business | |
| 5.1 Council Election | |
| 5.2 Planning - Consider planning report as circulated by the Lead Member for Planning, approve responses and ratify responses made between meetings or to meet deadlines | Item 5.2 |
| 6. Financial Items – as circulated | |
| 6.1 Approve Expenditures for this month, and any submitted after the agenda | Item 6.1 |
| 6.2 Receive finance reports circulated | Item 6.2 |
| 6.3 Asset Register @31 March 2026 | Item 6.3 |
| 6.4 CIL report 01/04/2025 to 31/03/2026 | Item 6.4 |
| 7. Anti-Fraud and Corruption Policy | Item 7 |
| Review and approve the updated report | |
| 8. Matters for information | |
| <i>Notify the Chair prior to the meeting starts of any item to be raised under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.</i> | |

D. Platt
CLERK

Published: 13/03/2026

Full Council meetings: 2026 - 16 April, Annual 21 May, 18 June, 16 July, 17 September, 15 October, 19 November

Newsletter deadlines: 08/05/26 for June issue; 07/09/26 for September issue; 07/11/26 for December issue; 07/02/27 for March 2027 issue.

5.1 Parish Council Election

Process

Euxton Parish Council Elections are every four years and will be on Thursday 7th May 2026 for all 18 seats on the parish council. (3 wards: Euxton ward covers most of the central part of Euxton and has 11 parish seats; Euxton Buckshaw ward covers the Buckshaw Village element of Euxton and has 5 seats; Euxton South ward takes in the south part of Euxton and has 2 parish seats)

The election process is run by Chorley Council, who are the Elections Authority.

To be included in the election process a resident (on the electoral role) needs to fill in a Nomination pack and return it within the timescales to the Elections Officer at Chorley.

Nomination packs: available from the Elections Team on 01257 515129 / 01257 515123, or email elections@chorley.gov.uk or go to the reception area at the Town Hall, Market Street, Chorley, PR7 1DP and ask for someone from the Elections Team.

Timings

- Nomination packs should be available from Friday, 20 March 2026. A Notice of Election will be published approximately 27 March 2026.
- The first day completed nomination packs can be returned **by hand** is 30 March between 9am and 5pm. Nominations CLOSE no later than 4pm on 9 April 2026.
- The Statement of Persons nominated will be published by the Elections Office at 4pm on 10 April 2026.
- The Election day is Thursday, 7th May 2026.

Being an Euxton Councillor

There is a wealth of information about the Parish Councils' work available on the Councils website www.euxton-pc.gov.uk such as Full Council and Committee meeting dates, minutes from all council meetings, financials, policies, news reports, newsletters, Councillor profiles and much more.

General Information about the Council can be found in this document [HERE](#)

Promotion

Euxton Council has:

- included an article in its newsletter for March
- News post on its website
- Social media posts (2 appeared already)
- Noticeboards will have the official notices in when the Elections Team issue them

Prospective Councillor Action

If a resident/elector wishes to stand for election it is their responsibility to obtain a Nomination Pack, complete it and return it to the Elections office (as above) before the closing deadline.

What Happens Next

If there are more applicants for the amount of seats in a ward, then they go to an election poll. This is run and administered completely by the Elections team at Chorley. Nominees are contacted by that team throughout the process the parish council has no involvement in the running and administration of the nomination process or election process. At the conclusion of the process all applicants will be contacted by Elections with their result. Also, the Clerk to the Council is supplied with the election result.

Date, Valid, Ref	Description/Location (click to be directed to www)	Comment/Recommendation
Ref. No: 26/00185/TPO Received: Tue 24 Feb 2026 Validated: Fri 27 Feb 2026	Application for works to a protected tree - Chorley Rural District Council TPO 1 (Euxton) 1968 T17; Remove epicormic growth and cut back to allow 2m clearance from building. 14 Conway Close Euxton Chorley PR7 6NT	Std.A1
Ref. No: 26/00185/TPO Received: Tue 24 Feb 2026 Validated: Fri 27 Feb 2026	Application for works to a protected tree - Chorley Rural District Council TPO 1 (Euxton) 1968 T17; Remove epicormic growth and sut back to allow 2m clearance from building. 14 Conway Close Euxton Chorley PR7 6NT	Std.A1
Ref. No: 26/00162/NOT Received: Wed 18 Feb 2026 Validated: Wed 18 Feb 2026	Notification of intention to install 2no. 10m high light wooden poles for the provision of fixed line electronic broadband communication apparatus Near 289 Wigan Road & Junction Of Pincock Brow Nr The Sibbering Wigan Road Euxton	No observations
Ref. No: 26/00158/FULHH Received: Tue 17 Feb 2026 Validated: Tue 17 Feb 2026	Single storey rear extension 4 Rose Whittle Avenue Buckshaw Village Chorley PR7 7GT	Std. B2c
Ref. No: 26/00227/FULHH Received: Tue 10 Mar 2026 Validated: Tue 10 Mar 2026	Single storey rear extension 35 Princess Way Euxton Chorley PR7 6PL	No observations
Ref. No: 26/00216/DIS Received: Thu 05 Mar 2026 Validated: Thu 05 Mar 2026	Application to discharge condition 5 (Landscaping scheme) attached to planning permission 24/00805/FULMAJ (Change of use of the former Runshaw College Chorley Campus to a new Police Station for the Lancashire Constabulary alongside installation of a new 45m high telecommunications mast, reconfigured and extended parking facilities, access works, landscaping and boundary treatment) Runshaw College Euxton Lane Euxton Chorley PR7 6AQ	No observations
Ref. No: 26/00218/TPO Received: Thu 05 Mar 2026 Validated: Tue 10 Mar 2026	Application for works to a protected tree - Chorley BC TPO 2 (Euxton) 2002 T1 Sycamore; 30% crown reduction and crown thin. 1 Balshaw House Gardens Euxton Chorley PR7 6QG	Std.A1

Euxton Parish Council

13 March 2026 (2025 - 2026)

PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
	Salaries	15/01/2026 - 19/03/2026				Confidential			34,987.52		34,987.52
441	Allotment expenditure	07/01/2026		RBS (Debit)		Allotment Toilet	Greens Environmental	S	96.00	19.20	115.20
432	Christmas	08/01/2026		UTB (Saving)		Christmas	G Burley & Sons Ltd	S	-108.00	-21.60	-129.60
442	General Office	08/01/2026		RBS (Debit)		Hardware	Amazon	S	-50.60	-10.12	-60.72
453	Payroll Services	13/01/2026		UTB (Current)		Staff costs	Studholme Bell Ltd	S	220.00	44.00	264.00
434	WFH	15/01/2026		UTB (Current)		Salaries	E1	Z	13.00		13.00
434	Mileage	15/01/2026		UTB (Current)		Salaries	E1	Z	29.25		29.25
438	Mileage	15/01/2026		UTB (Current)		Salaries	E5	Z	17.10		17.10
437	Mileage	15/01/2026		UTB (Current)		Salaries	E3	Z	27.00		27.00
435	Mileage	15/01/2026		UTB (Current)		Salaries	E10	Z	56.25		56.25
436	Mileage	15/01/2026		UTB (Current)		Salaries	E11	Z	9.00		9.00
439	WFH	15/01/2026		UTB (Current)		Salaries	E8	Z	13.00		13.00
439	Mileage	15/01/2026		UTB (Current)		Salaries	E8	Z	18.00		18.00
440	Mileage	15/01/2026		UTB (Current)		Salaries	E9	Z	55.35		55.35
444	Allotment expenditure	19/01/2026		UTB (Current)		Electricity Allotment	Eon Next Energy Ltd	L	109.11	5.46	114.57
443	Amenity/Open space RRM	19/01/2026		UTB (Current)		Electricity Pavilion	SSE Energy	L	108.80	5.44	114.24
445	Amenity/Open space RRM	20/01/2026		UTB (Current)		Water	Water Plus Ltd	Z	47.69		47.69
447	General Office	21/01/2026		RBS (Debit)		Stationery	Viking Direct Ltd	S	515.52	18.41	533.93
446	Payroll Services	21/01/2026		UTB (Current)		HR software	Bright HR Ltd	S	24.00	4.80	28.80
448	Training (staff)	22/01/2026		RBS (Debit)		Staff costs	SLCC	X	343.00		343.00
449	General Office	27/01/2026		UTB (Current)		Telecoms	British Telecoms Ltd (BT)	S	155.58	31.12	186.70
450	General Office	28/01/2026		RBS (Debit)		Mobile SIM	Lebara Mobile Ltd	S	4.12	0.83	4.95
451	Allotment expenditure	30/01/2026		RBS (Debit)		Allotment Toilet	Greens Environmental	S	120.00	24.00	144.00
452	General Office	30/01/2026		UTB (Current)		Bank charges	Unity Trust Bank	Z	10.50		10.50
456	Allotment expenditure	02/02/2026		UTB (Current)		Water	Water Plus Ltd	Z	47.72		47.72
457	General Office	02/02/2026		UTB (Current)		Finance software	Starboard Systems Ltd (Sci	S	55.00	11.00	66.00
458	General Office	02/02/2026		UTB (Current)		Office rent	Chorley Business & Techno	S	396.34	79.27	475.61
454	General Office	02/02/2026		UTB (Current)		Website & Emails	Easywesbites Limited	S	73.70	14.74	88.44
455	General Office	02/02/2026		UTB (Current)		Mobile contracts	EE Mobile	S	100.28	20.06	120.34
461	General Office	04/02/2026		RBS (Debit)		Postage	Post Office Ltd	Z	9.25		9.25
459	Amenity/Open space RRM	04/02/2026		RBS (Debit)		Signage/Safety	The Sign Builder	S	97.59	19.52	117.11
460	Amenity/Open space RRM	04/02/2026		RBS (Debit)		Signage/Safety	Safety Signs 4 Less	S	174.74	34.95	209.69
462	Amenity/Open space RRM	09/02/2026		RBS (Debit)		Hardware	Amazon	S	12.41	2.48	14.89
463	Pension	10/02/2026		UTB (Current)		Pensions payment	Peoples Partnership	Z	375.15		375.15

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Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
465	Amenity/Open space RRM	11/02/2026		RBS (Debit)		Hardware	Amazon	S	13.47	2.70	16.17
473	Amenity/Open space RRM	11/02/2026		UTB (Current)		Lease	Chorley Council	S	5.00	1.00	6.00
466	Amenity/Open space RRM	19/02/2026		RBS (Debit)		Hardware	Amazon	S	11.27	2.26	13.53
467	General Office	20/02/2026		RBS (Debit)		Bank charges	Royal Bank of Scotland	Z	3.50		3.50
464	Utility bills	20/02/2026		UTB (Current)		Water	Water Plus Ltd	Z	47.69		47.69
468	Amenity/Open space RRM	23/02/2026		UTB (Current)		Electricity S'port Road	SSE Energy	L	825.58	41.28	866.86
469	Payroll Services	24/02/2026		UTB (Current)		HR software	Bright HR Ltd	S	24.00	4.80	28.80
471	General Office	26/02/2026		UTB (Current)		Telecoms	British Telecoms Ltd (BT)	S	155.62	31.12	186.74
472	Amenity/Open space RRM	26/02/2026		UTB (Current)		Repairs	DWG (NW) Ltd	Z	95.00		95.00
470	Amenity/Open space RRM	26/02/2026		UTB (Current)		Play areas	Thistlethwaite Fencing Con	S	1,485.00	297.00	1,782.00
478	WFH	27/02/2026		UTB (Current)		Salaries	E1	Z	13.00		13.00
476	General Office	27/02/2026		RBS (Debit)		Mobile SIM	Lebara Mobile Ltd	S	4.12	0.83	4.95
480	Mileage	27/02/2026		UTB (Current)		Salaries	E11	Z	18.45		18.45
479	Mileage	27/02/2026		UTB (Current)		Salaries	E10	Z	100.80		100.80
478	Mileage	27/02/2026		UTB (Current)		Salaries	E1	Z	19.80		19.80
474	Amenity/Open space RRM	27/02/2026		RBS (Debit)		Hardware	Amazon	S	29.75	5.95	35.70
475	Amenity/Open space RRM	27/02/2026		RBS (Debit)		Signage/Safety	The Safety Supply Co	S	31.85	6.37	38.22
483	WFH	27/02/2026		UTB (Current)		Salaries	E8	Z	13.00		13.00
484	Mileage	27/02/2026		UTB (Current)		Salaries	E9	Z	117.90		117.90
483	Mileage	27/02/2026		UTB (Current)		Salaries	E8	Z	9.00		9.00
481	Mileage	27/02/2026		UTB (Current)		Salaries	E3	Z	52.65		52.65
482	Mileage	27/02/2026		UTB (Current)		Salaries	E5	Z	30.15		30.15
477	General Office	28/02/2026		UTB (Current)		Bank charges	Unity Trust Bank	Z	10.80		10.80
486	General Office	01/03/2026		UTB (Current)		Website & Emails	Easywesbites Limited	S	75.90	15.18	91.08
488	Allotment expenditure	02/03/2026		UTB (Current)		Water	Water Plus Ltd	Z	47.72		47.72
492	Grants	02/03/2026		UTB (Current)		Grant	Royal British Legion	Z	150.00		150.00
487	General Office	02/03/2026		UTB (Current)		Finance software	Starboard Systems Ltd (Sci	S	55.00	11.00	66.00
498	General Office	02/03/2026		RBS (Debit)		Stationery	Amazon	S	6.00	1.20	7.20
491	Premises (office)	02/03/2026		UTB (Current)		Office rent	Chorley Business & Techno	S	396.34	79.27	475.61
499	Amenity/Open space RRM	02/03/2026		RBS (Debit)		Hardware	The Safety Supply Co	S	36.95	7.39	44.34
489	General Office	04/03/2026		UTB (Current)		Mobile contracts	EE Mobile	S	100.28	20.06	120.34
490	Pension	10/03/2026		UTB (Current)		Pensions payment	Peoples Partnership	Z	411.17		411.17
493	Newsletter	13/03/2026		UTB (Current)		Communications/printing	B & D Print Services Ltd	Z	1,079.00		1,079.00
497	Allotment expenditure	13/03/2026		UTB (Current)		Electricity Allotment	Eon Next Energy Ltd	L	64.16	3.21	67.37

PAYMENTS LIST

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Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
494	Community Engagement	13/03/2026		UTB (Current)		Newsletter	Leaflet Delivery UK	S	325.00	65.00	390.00
495	General Office	13/03/2026		RBS (Debit)		Bank charges	Royal Bank of Scotland	Z	3.15		3.15
496	Christmas	13/03/2026		UTB (Current)		Electricity Christmas	Eon Next Energy Ltd	L	10.54	0.53	11.07
500	WFH	19/03/2026		UTB (Current)		Salaries	E1	Z	13.00		13.00
505	WFH	19/03/2026		UTB (Current)		Salaries	E8	Z	13.00		13.00
500	Mileage	19/03/2026		UTB (Current)		Salaries	E1	Z	4.50		4.50
501	Mileage	19/03/2026		UTB (Current)		Salaries	E10	Z	41.85		41.85
503	Mileage	19/03/2026		UTB (Current)		Salaries	E3	Z	23.40		23.40
504	Mileage	19/03/2026		UTB (Current)		Salaries	E5	Z	26.55		26.55
505	Mileage	19/03/2026		UTB (Current)		Salaries	E8	Z	11.25		11.25
506	Mileage	19/03/2026		UTB (Current)		Salaries	E9	Z	38.25		38.25
								Total	44,213.78	899.71	45,113.49

Summary of Receipts and Payments

All Cost Centres and Codes

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Admin

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4	Insurance				7,250.00	6,876.28	373.72	373.72 (5%)
13	Audit Fees				1,700.00	1,269.00	431.00	431.00 (25%)
22	Grants				6,000.00	2,747.00	3,253.00	3,253.00 (54%)
23	General Office		0.01	0.01	7,688.00	9,575.29	-1,887.29	-1,887.28 (-24%)
25	Premises (office)				5,000.00	4,313.21	686.79	686.79 (13%)
27	Legal/Advice fees				3,000.00		3,000.00	3,000.00 (100%)
36	Utility bills				4,500.00	2,442.40	2,057.60	2,057.60 (45%)
51	Training (Councillors)				500.00		500.00	500.00 (100%)
SUB TOTAL			0.01	0.01	35,638.00	27,223.18	8,414.82	8,414.83 (23%)

Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
15	Allotment Income		3,822.68	3,822.68				3,822.68 (N/A)
18	Allotment expenditure				13,529.00	3,937.39	9,591.61	9,591.61 (70%)
SUB TOTAL			3,822.68	3,822.68	13,529.00	3,937.39	9,591.61	13,414.29 (99%)

Amenity & Facility

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	War Memorial				500.00	88.12	411.88	411.88 (82%)
30	Safety				1,000.00	200.00	800.00	800.00 (80%)
31	Environment (spaces & improver				10,000.00		10,000.00	10,000.00 (100%)
32	Heritage				1,000.00		1,000.00	1,000.00 (100%)
33	Defibrillators		280.00	280.00	1,000.00	801.50	198.50	478.50 (47%)
35	Major Events				1,000.00		1,000.00	1,000.00 (100%)
37	Gardens/Planting				2,500.00	1,576.21	923.79	923.79 (36%)
38	All Purposes Committee				3,000.00	2,567.99	432.01	432.01 (14%)
39	Amenity/Open space RRM		6,589.00	6,589.00	45,000.00	44,133.70	866.30	7,455.30 (16%)
40	Street Machines				2,000.00		2,000.00	2,000.00 (100%)
41	ECO Initiatives (trees, foot, cycle				10,000.00		10,000.00	10,000.00 (100%)
70	Vehicle					9,991.83	-9,991.83	-9,991.83 (N/A)
SUB TOTAL			6,869.00	6,869.00	77,000.00	59,359.35	17,640.65	24,509.65 (31%)

Communications

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Newsletter		434.00	434.00	6,000.00	5,291.00	709.00	1,143.00 (19%)
19	Community Engagement				2,500.00	928.50	1,571.50	1,571.50 (62%)
28	Christmas				2,500.00	1,834.59	665.41	665.41 (26%)
29	Gala				1,500.00		1,500.00	1,500.00 (100%)

Euxton Parish Council

Summary of Receipts and Payments

14 March 2026 (2025 - 2026)

All Cost Centres and Codes

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SUB TOTAL		434.00	434.00	12,500.00	8,054.09	4,445.91	4,879.91 (39%)
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Earmarked Reserve Funds

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
42 Greenside Parking				5,400.00	5,300.00	100.00	100.00 (1%)
43 Balshaw Villa land				6,132.00	63.95	6,068.05	6,068.05 (98%)
44 Elections/polls				10,000.00		10,000.00	10,000.00 (100%)
45 Ransnap Brook grant				279.00		279.00	279.00 (100%)
46 Land fund				80,000.00		80,000.00	80,000.00 (100%)
47 Grants (unspend)				1,617.00	285.42	1,331.58	1,331.58 (82%)
48 Emergency fund				25,000.00	250.00	24,750.00	24,750.00 (99%)
49 Grant (LCC Orchard)				2,199.00	2,199.10	-0.10	-0.10 (0%)
69 CIL (Community Infrastructure L		37,138.21	37,138.21	107,985.58		107,985.58	145,123.79 (134%)
SUB TOTAL		37,138.21	37,138.21	238,612.58	8,098.47	230,514.11	267,652.32 (112%)

Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9 Precept	190,655.00	190,655.00					(0%)
10 Bank Interest		10,420.18	10,420.18				10,420.18 (N/A)
11 VAT Return	26,365.38	26,365.38					(0%)
20 Council Tax Grant	1,709.00	1,709.00					(0%)
21 Grants other							(N/A)
SUB TOTAL	218,729.38	229,149.56	10,420.18				10,420.18 (4%)

Salaries

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
SUB TOTAL				146,400.00	130,145.27	16,254.73	16,254.73 (11%)

Staffing Costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17 WFH				312.00	312.00		(0%)
24 Payroll Services				1,250.00	1,464.00	-214.00	-214.00 (-17%)
26 Mileage				3,500.00	2,926.70	573.30	573.30 (16%)
50 Training (staff)				3,000.00	1,683.00	1,317.00	1,317.00 (43%)
60 Pension				3,600.00	3,945.79	-345.79	-345.79 (-9%)
SUB TOTAL				11,662.00	10,331.49	1,330.51	1,330.51 (11%)

Euxton Parish Council
Summary of Receipts and Payments

14 March 2026 (2025 - 2026)

All Cost Centres and Codes

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Summary

NET TOTAL	218,729.38	277,413.46	58,684.08	535,341.58	247,149.24	288,192.34	346,876.42
V.A.T.					16,637.08		
GROSS TOTAL		277,413.46			263,786.32		

AUDIT ASSET LIST

Description	£	Date if known	Stored/Operated from	Change in 2025/2026
Buildings & Structures				
Buildings - pavilion	100,000 e		Pavilion changing rooms Greenside	
Euxton War Memorial Monument	1	Jul'15	Corner School Lane/Wigan Road	
K6 Kiosk (former BT) phone box	1	Nov'21	Corner Talbot Drive/Balshaw Lane	
Cabin and store	6,925	Aug'21	Allotment site	
Store	1,890	Sept'21	Greenside Bowling site	
Office furniture	500	Apr'22	Office No 16 CBTC	
Awning (Bowling)	223	Nov'22	Bowling wall	
New Store	3,965	Jan'26	Allotment site	3,965
Defibrillators				
Defibrillator public units in box x 3	6,276	Nov'16	3 locations in village (skate/greens/library)	
Defibrillator public units in box x 1	2,088	July'18	1 locations in village (MGreen)	
Defibrillator public unit in box x 1	1,590	Feb'21	K6 Kiosk corner Talbot Drive/Balshaw Lane	
Defibrillator public unit in box x 2	4,680	May'22	2 locations in village (allotment/methodist church)	
Equipment				
Badge of Office (gold)	1,200 e		With the Chairman/or Clerk	
Chain of Office (gold plate)	600 e	Aug'04	With the Chairman/or Clerk	
Vice Chairman's badge of office (silver)	562	Jul'17	With the Chairman/or Clerk	
Gazebo canopy 'Instant Shelters' branded	559	May'18	Garage at Greenside	
Willow Artwork of a Cannon 'EcoArts'	900	Feb'19	Roundabout BV Buckshaw Hall	
PA system	223	Dec'21	Office No 16 CBTC	
2 x Laptop (Dell Inspiron 2-in-1 7620)	1,898	Jul'22	Office No 16 CBTC/WFH Clerk & Dclerk	
Ricoh MP C3504 photocopier	1,920	Nov'22	Office No 16 CBTC	
New Ford Transit van	9,000	Dec'25	Allotment site	9000
Flower Display Items				
Barrier basket containers x 4 'Plantscape black'	792	Nov'17	Pavilion or on site at Comm.Cnt	
Flower towers x 4 'Plantscape metal'	4,000	Oct'18	4 locations in village	
Stone look planter containers x 1 'Amberol stone'	289	Nov'17	School Lane	
Stone look planter containers x 4 'Amberol stone'	1,037	Nov'18	Bowling Green perimeter path	
1m2 tub containers x 3 'Plantscape black'	1,460	Oct'19	Euxton Lane traffic island east side	
1m2 tub containers x 3 'Amberol black'	1,098	Feb'20	Euxton Lane traffic island west side	
Barrier containers x 3 'Amberol black'	614	Feb'20	Balshaw Lane at Pelican crossing	
Land				
Primrose Hill Play Area	1		Primrose Hill Road	
Balshaw Lane Play Area	1		Balshaw Lane	
Pockets of Land at Talbot Row Shops	1		Talbot Row, Highways Avenue	
Balshaw Villa Corner garden	1		Corner Balshaw Lane and Wigan Road	
Chapel Brook	30,000	Oct'21	Woodland at Chapel Brook	
Lighting				
Solar Light column	3,395	Aug'05	Southport Road land	
Floodlight system at skate park	8,530	Dec'19	Southport Road land	
Play equipment/areas				
Balshaw Lane Play Area	200,000 e		Balshaw Lane	
New Balshaw Lane Play Area - Kompan See-Saw	-2,590	Mar'25	See-saw upgrade	-2,590
Primrose Hill Play Area	30,000		Primrose Hill Road (older original)	
Southport Road Shelter	7,500		Southport Road	
Skate Park, Southport Road	170,000	Feb'13	Southport Road	
Greenside Play Area - Proludic equipment	108,000	Apr'18	Greenside	
New Greenside Play Area - Kompan Bowl	-600	Mar'25	Bowl upgrade	-600
Bowling Green	99,000	Apr'18	Greenside rear of the Pavilion	
All Weather ball court - Kompan equipment	99,882	Jul'23	Greenside adjacent to the Pavilion	
Balshaw Lane Play area 3 - Kompan equipment	78,217	Jul'23	Balshaw Lane Play area 3	
Primrose Hill Play Area - Proludic equipment	79,000	Nov'24	Primrose upgrades	
Correct Primrose Hill Play Area - Proludic equipment	-13,000	Nov'24	Primrose upgrades	-13,000
New Greenside Play Area - Kompan Bowl	600	Mar'25	Bowl upgrade	600
New Balshaw Lane Play Area - Kompan See-Saw	2,590	Mar'25	See-saw upgrade	2,590

Description		£	Date if known	Stored/Operated from	
Powered Tools					
	Powered blower (petrol) Stihl BR280	330	Oct'09	Pavilion	
	Trailer (small)	450	Jan'11	Pavilion	
	Dennis FT510 Mower and Cartridges	7897	Sep'18	Pavilion	
	Stihl Strimmer model FS 91 X2	600	Jun'19	Pavilion	
	Stihl Hedgecutter model HS45 24"/60cm X 2	456	Jun'19	Pavilion	
	Stihl Blower model B600	491	Dec'19	Pavilion	
	Blower (Bowling) BABLOWER BGA57	235	Nov'22	Bowling store	
	Stihl Brush Cutter FS461CEM	959	Jan'23	Pavilion	
	Rotovator Husqvarna TR348	1080	Jan'25	Allotment storage unit	
Correct	Rotovator Husqvarna TR348	-180	Jan'25	Allotment storage unit	-180
New	BAMOWER RMA235.1 Electric mower	141	May'25	Pavilion	141
New	BATTERY AK20/BATTERY AL101 CHARGER	139	May'25	Pavilion	139
New	Hedger HL92C-E 232CM electric	649	May'25	Pavilion	649
New	Blower BG86 handheld	266	May'25	Pavilion	266
New	Clarke PW80A 3" petrol powered water pump	200	Jul'25	Allotment storage unit	200
New	Hedger HS45 24"Double	235	Dec'25	Pavilion	235
SPIDS					
	Elan City Speed Indicator Devices x 4	7325	Nov'21	4 sites around village (S'prt Rd/EuxtonLn/Pincock/Packsaddle)	
	Elan City Speed Indicator Devices x 2	5478	May'23	2 sites around village (Balshaw school/Runshaw Ln)	
	Elan City Speed Indicator Device x 1	2700	Oct'24	1 site (Runshaw Lane Plough)	
Remove	Elan City Speed Indicator Devices x 1	-1832	Nov'25	Euxton Lane site destroyed/replaced	-1832
	Elan City Speed Indicator Device and solar panel	2440	Nov'25	Replacement Euxton Lane	2440
Correct	Elan City Speed Indicator Device x 1	-450	Oct'24	1 site (Runshaw Lane Plough)	-450
Street Furniture					
	Street Furniture (17 wayside seats)	7,000	various	Locations around the village	
	Street Furniture (2 seats)	812	Nov'16	Millennium Green decking	
	Picnic plastic benches x 2 'TBR Products brown'	1,082	Sep'17	Millennium Green (one is Lions Centennial)	
	Seats at Bowling Green x 3 'Marmax plastic green'	1,079	May'18	Bowling Green path	
	Recycled plastic seats x 2 'Furnitubes brown'	975	Jul'18	Balshaw Villa Garden	
	Buddy bench on Greenside Garden 'Marmax black'	442	Oct'18	Greenside Garden	
	Benches x 4 'Marmax Rainbow'	817	Oct'18	Balshaw Lane play area	
	Round picnic seating x 1 'Broxap brown'	566	Jul'19	Millennium Green	
	Benches on x 4 'Marmax Rainbow'	1,172	Jul'19	Primrose play area	
	Buddy bench recycled 'Marmax black'	442	Mar'20	Greenside garden 'memorial'	
	Seat recycled moulded 'Earth Anchors brown' x 3	1,246	May'22	2 on Millennium Green/1 on Wigan Road	
	Seat recycled moulded 'Earth Anchors brown'	1	May'22	Millennium Green position S1	
	Seat recycled moulded 'Earth Anchors brown'	1	May'22	Millennium Green position S8	
	Seat recycled with arms&back 'Marmax Witton brown'	412	Aug'23	Millennium Green in Jubilee wall position	
	Buddy bench recycled 'Marmax rainbow'	439	Jul'23	Balshaw Lane play area 3	
	Bench seats recycled x 2 'Marmax rainbow'	700	Jul'23	Balshaw Lane play area 3	
	Seat recycled moulded 'Earth Anchors brown'	1	Aug'23	Millennium Green position S2	
	Octagonal picnic recycled 'Earth Anchors black'	1	Aug'23	Millennium Green (donated with stainless plaque 'W')	
	Seat recycled with back 'Marmax Reston brown'	1	Sep'23	Donated by D.Platt to Allotment site	
	Picnic seating recycled plastic Rainbow, JDH	350	Mar'24	Balshaw Lane play area	
	Seat recycled moulded 'Earth Anchors brown'	1	Aug'24	Millennium Green position S6	
	Seat recycled moulded 'Earth Anchors brown'	1	Sep'24	A49 on Doctors Surgery land	
	Seat recycled moulded 'Earth Anchors brown'	1	Nov'24	Millennium Green position S3	
	Seat recycled moulded 'Earth Anchors brown'	1	Jan'25	Millennium Green position S5	
New	Seat recycled moulded 'Earth Anchors brown'	1	Sept'25	Millennium Green position S9	1
	Noticeboards (x6)	2,500	various	All over the village	
	Notice/map combination boards x 5	3,300	various	All over the village	
	Map Board x1	798	various	Library, St Mary's Gate	
	Information Board on Millennium Green 'pond life'	930	Feb'19	Millennium Green decking	
	Ornamental 'Euxton' sign (x1)	540	Jul'16	Euxton Lane corner opp Bay Horse	
	Ornamental 'Euxton' signs (x5)	2,450	Dec'16	All over the village	
	Flagpoles x 4	367	Mar'20	Pavilion or in location around the village	
	Ornamental 'Euxton' Signs (x4)	7,758	Aug'24	2 boundary (Pincock, S'prt Rd), 2 flower beds (Shaw Green, Railway)	
Correct	Ornamental 'Euxton' Signs (x4)	-1,293	Aug'24	2 boundary (Pincock, S'prt Rd), 2 flower beds (Shaw Green, Ra)	-1,293

1,120,615

1,574

@28/01/25

Euxton Parish Council

Anti-Fraud and Corruption Policy

Adopted by Euxton Parish Council
21 July 2022
Review: 19 March 2026

1. Introduction

- 1.1 Euxton Parish Council is one of the larger Parish Councils within its Borough. It has assets, interests and annual transactions running into many thousands of pounds per annum.
- 1.2 In administering its responsibilities, the Council will operate financial control systems which mitigate against fraud and corruption, whether it is attempted from outside or inside the Council. The Council is committed to an effective antifraud and corruption strategy designed to:-
- Encourage prevention
 - Promote detection
 - Identify a clear pathway for investigation.
- 1.3 The Council expects to lead by example and the propriety and accountability of members and staff at all levels will ensure adherence to all legal requirements, rules, procedures and practices.
- 1.4 The Council also expects those individuals in outside organisations (eg. suppliers, contractors, services providers) with which it comes into contact, to act with integrity and to assist the Council in implementing measures designed to prevent fraud and corruption.
- 1.5 The Council's anti-fraud and corruption strategy is based on a series of comprehensive and interrelated procedures, designed to frustrate any attempted fraudulent or corrupt act.

This covers:

- Culture
 - Prevention
 - Detection and Investigation
 - Training
- 1.6 The Council is subject to a high degree of external scrutiny of its affairs by a variety of bodies and people, including:
- Internal Auditor
 - External Auditor
 - The Public/Council Tax Payer – Annual inspection of the accounts.
 - HM Revenue and Customs

As part of the External Auditor's duty, he or she is required to ensure that the Town Council has in place adequate arrangements for the prevention and detection of fraud and corruption.

2. Culture

- 2.1 Euxton Parish Council is determined that the culture and tone of the organisation is one of honesty and opposition to fraud and corruption. There

is an expectation and requirement that the many individuals and organisations associated with the Council will act with integrity, and that Council members and employees at all levels will lead by example in these matters.

- 2.2 The Council's employees are an important element in preventing fraud and corruption, and they are positively encouraged and expected to raise any concerns that they may have on these issues where they are associated with the Council's activities. This they can do in the knowledge that such concerns will be treated in confidence, properly investigated and fairly dealt with. Members of the public are also encouraged to report concerns through the Clerk or via Councillors.
 - 2.3 The Clerk is responsible for implementing the investigation of any allegation of fraud or corruption and will do so through clearly defined procedures. Where appropriate s/he will appoint an independent investigator and will inform the Police at the appropriate and earliest possible stage of the investigation. The Clerk will also:
 - Deal promptly with the matter
 - Record all evidence received
 - Ensure that evidence is sound and adequately supported
 - Ensure security of all evidence collected
 - Contact Auditors
 - Implement Council disciplinary procedures, where appropriate.
 - 2.4 The Clerk is expected to deal swiftly and firmly with those who defraud the Council or who are corrupt and will inform the Police at the earliest possible stage of the proceedings. The Council, including members, will be robust in dealing with financial malpractice.
 - 2.5 There is, of course, a need to ensure that any investigation process is not misused and, therefore, any abuse, such as raising unfounded malicious allegations, will be dealt with as a disciplinary matter and is likely to be viewed as Gross Misconduct.
 - 2.6 No information will be given to the media regarding fraud and corruption investigations until such times as the matter becomes public knowledge, usually through criminal proceedings in the courts.
3. Prevention
 - 3.1 Employees
 - 3.1.1 The Council recognises that a key preventive measure in the fight against fraud and corruption is to take effective steps at the recruitment stage to establish, as far as possible, the previous records of potential employees, in terms of their propriety and integrity. In this regard temporary and contract employees will be treated in the same manner as permanent employees.

- 3.1.2 Employee recruitment will be in accordance with current best practices and, in particular, the Council will obtain written references regarding known honesty and integrity of potential employees before employment offers are made.
- 3.1.3 Employees of the Council are expected to follow any code of conduct introduced by their own professional body or institute, and attain to uphold the Council's code of conduct for employees or guidelines contained in their employment details. The Council has in place disciplinary procedures that cover all employees. The role that all employees are expected to play in the Council's framework for internal control is explained as part of the induction process.
- 3.1.4 Employees must disclose any financial interests in contracts relating to the Council. Employees are also reminded that they may not accept any fees or rewards whatsoever, other than proper remuneration.
- 3.1.5 New employees will be asked to disclose any criminal convictions as part of the recruitment process. Existing employees should also declare any convictions whilst employed by the Council.

4. Members

- 4.1 Members are required to operate within the constraints of the following regulations:
- The Councils adopted Code of Conduct.
 - Chapter 7 of the Localism Act.
 - The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I. 2012/1464).
 - Any legislation which revises the above, or is introduced following this policy introduction

5. Internal Control Systems

- 5.2 The Council has Standing Orders and Financial Regulations in place that set standards for employees when dealing with Council affairs.
- 5.3 The Clerk has a statutory responsibility to ensure the proper arrangement of the Council's financial affairs, and has developed financial codes of practice and accounting instructions, which underpin financial regulations and outline the system, procedures and responsibilities of employees in relation to the Council's financial activity.
- 5.4 The Council has developed financial systems and procedures which incorporate efficient and effective internal controls. This includes adequate separation of duties to ensure that, as far as possible, financial impropriety is prevented. The Clerk will ensure that such controls, including those in a

computerised environment, are properly maintained and effective, including documentation and review of the controls.

- 5.5 An external qualified accountant independently monitors the existence, appropriateness and effectiveness of these internal controls.
6. Detection and Investigation
 - 6.1 The internal control systems within the Council have been designed to provide indicators of any fraudulent activity, although generally they should be sufficient in themselves to deter fraud. It is the responsibility of the Clerk to ensure that arrangements are in place to give reasonable assurances of detection and prevention of fraud. However, it is often the alertness of employees and the public that identifies that fraud or corruption may have been committed or is in progress.
 - 6.2 If fraud and/or corruption is reported then the following responses will occur:
 - 6.2.1 Consistent and confidential treatment of information regarding fraud and corruption
 - 6.2.2 Investigation by an independent and experienced person
 - 6.2.3 When appropriate, submission of a full report to the Police
 - 6.2.4 Implementation of a fraud response investigation plan
 - 6.2.5 Optimum protection of the Council's interest
 - 6.3 Depending on the nature and the anticipated extent of the allegation, the Internal Auditor will normally work closely with the Clerk and other agencies, such as the Police, to ensure that all allegations and evidence are properly investigated and reported upon and, where appropriate, maximum recoveries are made for the Council.
 - 6.4 The Council's disciplinary procedures will be used where the outcome of the investigation indicates improper behaviour of an employee. Where financial impropriety is discovered, the Police **will** be called in. The Crown Prosecution Service determines whether a prosecution will be pursued.
 - 6.5 The External Auditor has the power to independently investigate fraud and corruption, and the Council may use their services for this purpose.
7. Training
 - 7.1 The Council recognises that the continuing success of its anti-fraud and corruption strategy, and its general credibility, will depend largely on the effectiveness of programmed training and the responsiveness of employees throughout the organisation.
 - 7.2 To facilitate this the Council supports the concept of induction training, together with detailed and specific training for employees involved in internal

control systems, to ensure that their responsibilities and duties in this respect are regularly highlighted and reinforced. The possibility of disciplinary action against employees who ignore such training and guidance is made clear within this strategy.

8. Conclusion

The Council has in place a clear network of systems and procedures to assist in the fight against fraud and corruption. It is determined that this arrangement will keep pace with any future development, in both preventative and detection techniques regarding fraudulent or corrupt activities that may affect its operation or related responsibilities.

9. Review

This policy statement will be subject to review to ensure its currency.